



Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Lungsod ng Quezon

Office Address: National Government Center
EDSA, Diliman, Quezon City, Philippines
Telephone Nos.: (02) 929-6071 to 78

Website: www.nia.gov.ph
Telefax No. (632) 928-9343
TIN No. 000-916-415

**Minutes of Meeting
Pre-Bidding Conference**

**BS-009-19-R: Procurement of Services for the CY 2019 Annual Physical Examination for
National Irrigation Administration Central Office
October 10, 2019, 10:00 AM
Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City**

Present were:

BAC-B

Pepito L. Padilla	- Vice-Chairperson
Lydia S. Esguerra	- Member
Rogelia C. Dela Torre	- Member

Technical Working Group

Catherine DC. Binag	- Chairperson
Rosa Mystica D. Cruz	- Member
Marty P. Cachapero	- Member
Julieta I. Esporlas	- Member
Marissa D. De Leon	- Member

Observers

Acmidah Dilna-Mangondato	- COA Representative
Jonathan R. Acos	- COA Representative
Melvin Cablayan	- IAS Representative

Bidders' Representatives

Sarah Malong	- Best Diagnostics Corporation
Reana Go	- Best Diagnostics Corporation
Pea Ambrocio	- Clearbridge Medical Philippines
Marjorie Intendencia	- Clearbridge Medical Philippines
Sharo Velasco	- Healthright, Inc.
Christina Pascual	- Healthright, Inc.

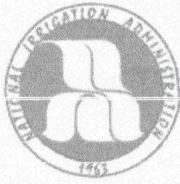
Absent were:

BAC-B

Ailyne C. Agtuca-Selda	- Chairperson
Delsy J. Revellame	- Member

Matters discussed:

- I. The BAC-B Vice-Chairperson formally presided the Pre-Bidding Conference for BS-009-19-R. He acknowledged the presence of the BAC-B members, TWG, Secretariat, observers and prospective bidders' representatives.



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- II. The BAC-B stated that no prospective bidder purchased the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.
- III. The Secretariat presented the details of the project. In addition, the TWG presented the coverage of the Annual Physical Exam.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC'S RESPONSE
<p>Ms. Reana Go of Best Diagnostics raised her concerns:</p> <ol style="list-style-type: none">For the PhilGEPS Platinum Certificate, do we still need to submit the attachments?Our PhilGeps Certificate is valid until October 22, 2019, the date of the Bid Opening. Will it be still considered as valid?All medical procedures shall be conducted within 10 working days?	<p>The BAC-B together with the TWG discussed their concerns:</p> <ol style="list-style-type: none">No need to submit the attachment unless the clearances under your platinum certificate is expired. If expired, you need to submit your renewed clearances as attachments to the PhilGEPS Platinum Certificate.Yes, it is still considered as valid.We will take note of your query and include it in the Supplemental Notice if ever there will be a clarification.
<p>Ms. Pea Ambrocio of Clearbridge of Medical Philippines:</p> <ol style="list-style-type: none">What will be the arrangement if not all employee will be able to take the exam on the scheduled dates?Who will shoulder the transportation costs of the employees from your office to our clinic (V. Luna Avenue)?What if based on the ECG finding, the patient will be recommended to undergo a 2D echo test. Who will shoulder the 2D Echo test fee?	<ol style="list-style-type: none">We will have to schedule another date for the employees at your clinic. Your clinic must provide a special lane for our employees.We will provide the transportation vehicle but please allot parking slot for our vehicle.The patient will shoulder the 2D Echo Test fee.
<p>*** Representatives from Healthright, Inc. did not raise any question.</p>	



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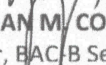
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- V. The BAC-B asked the prospective bidders if they will provide medical specialists for the Annual Physical Exam in which Ms. Ambrocio from Clearbridge Medical Philippines answered that they will include specialists in their pool of doctors to be submitted.
- VI. The TWG raised a previous incident that the doctors that were proposed and accordingly underwent the Post Qualification evaluation were not the doctors who did the actual examination.
- VII. Ms. Ambrocio from Clearbridge Medical Philippines asked what will be the arrangement if their proposed doctors were not able to attend the actual examination. In which the BAC-B and TWG answered that at least two (2) doctors should be proposed in their bid documents.
- VIII. The TWG also requested the prospective bidders that Ultrasound and Whole Abdomen exam should be done early in the morning since this will require the employees to fast.
- IX. Lastly, the BAC-B reminded the prospective bidders to comply with the documentary requirements and do not leave anything blank to prevent their bids from being rated failed. Furthermore, the BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until October 14, 2019. Supplemental Notice, if any, will be posted on October 15, 2019.

There being no other matters to be discussed the BAC-B Vice-Chairperson thanked everyone present and adjourned the meeting at 11:00 AM.


Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat


ELAINE P. VILLANUEVA
Head, BAC-B Secretariat

Noted by:


PEPITO L. PADILLA
BAC-B, Vice-Chairperson


ATTY. AILYNE C. AGTUCA-SELDA
BAC-B Chairperson