

Republic of the Philippines National Irrigation Administration Central Office

SUPPLEMENTAL NOTICE No. 3

to the

BID DOCUMENTS

for the

Supply, Delivery and Installation of Materials for Modular Workstation Including Electrical Works and Furniture for the Renovation of the Engineering Department Offices

ITB No. BS-010-2020

- A. The modification is hereby made on the above-captioned Invitation:
 - 1. Delete page 33 and 34 under the Terms of Reference and replace it with Attachement Sheet No. 1.
 - 2. Delete "Price Schedule for Goods Offered from Within the Philippines" and "Price Schedule for Goods Offered from Abroad" and replace it with Attachment Sheet No. 2 and 3.

All other terms and conditions remain unchanged.

For the guidance and information of all concerned.

Atty. ALLYNE C. AGTUCA-SELDA

Chairperson, BAC-B



Supplemental Notice No. 3 BS-010-2020 Attachment Sheet No. 1 Page 2 of 2

All work activities under this TOR shall conform to the National Irrigation Administration (NIA) House Rules and or National Building Code, and other applicable installation standards. Any additional work necessary for the completion of the project shall be undertaken by the contractor/supplier without any additional cost to NIA.

G. Payment Schedule

Payment shall be made in four (4) installments upon completion of each of the following milestones subject to the acceptance of the authorized representative of NIA.

First Milestone: Payment of Twenty Percent (20%) of the total contract price shall be made only upon a certification by the Inspectorate Team to the effect that the items have been delivered in accordance with the terms of the Contract.

Second Milestone: Payment of another Twenty Percent (20%) of the total contract price shall be made only upon a certification by the Inspectorate Team to the effect that the items have been installed in the Contracts Management Division Office in accordance with the terms of the Contract and have been duly inspected.

Third Milestone: Payment of remaining Forty Percent (40%) of the total contract price shall be made only upon a certification by the Inspectorate Team to the effect that the items have been installed in both Design and Specification Division Offices in accordance with the terms of the Contract and have been duly inspected and accepted.

Fourth Milestone: Payment of another Twenty Percent (20%) of the total contract price shall be made only upon a certification by the Inspectorate Team to the effect that the items have been installed in the Project Planning Division Office in accordance with the terms of the Contract and have been duly inspected.

TERMS OF REFERENCE (TOR)

A. Objectives

This project aims to provide the Engineering Department offices with modular workstation, including its accessories, furniture and fixtures including electrical works, located at the 4th, 5th and 6th Floor, NIA Building "A", EDSA, Diliman, Quezon City.

B. Scope of Work

The work includes the supply, delivery and installation of materials for modular workstation, including electrical works and furniture consisting of, but not limited to, the items mentioned in the technical specifications and approved layout plan.

C. Technical Specifications

See Section VII: Technical Specifications and Terms of Reference.

D. Manpower Requirements

The supplier shall provide the manpower for each lot before the implementation (upon receipt of Purchase Order) consisting of but not limited to One (1) Project in Charge, Two (2) Modular Installers and One (1) Electrician (with License / TESDA Certification and/or equivalent) whose undertaking includes but not limited to installation of modular workstation, electrical works and maintaining cleanliness of the areas, such that scraps/parts and other materials in work areas and/or the materials that are no longer needed therein be immediately removed from the workplace. The supplier shall also provide the necessary uniforms, identification tags and safety gears to its personnel while working.

E. Contract Period

The contract period for the procurement and service as described above is One Hundred Twenty (120) calendar days upon receipt of Notice to Proceed.

F. Materials, Standards and Miscellaneous Provisions

The contractor/supplier shall be responsible shall be responsible to the delivery of all materials, tools and/or equipment to the correct workstation. It is understood that all the materials used shall be durable and brand new. All work for any installation shall be executed according to the approved layout plans. The quality of material or workmanship that is not to the satisfaction of the procuring entity and/or its duly authorized representative shall be rectified at the cost of the contractor/supplier. All rejected materials, tools, and/or equipment shall be removed from site and replaced at the cost of the contractor/supplier.

Supplemental Notice No. 3 BS-010-2020 Attachment Sheet No. 2

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Project ID No. Page of

Name of Bidder

- Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey - Mid Back Chair - 1750 mm W x 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition - 1800 mm W x 1050 mm X 50- 60 mm THK.	A.1) 41 Sets –Typical DSD Office Workstation Module	:	Item	1
			Description	2
			Country of origin	3
			Quantity	4
		(specify border point or place of destination)	Unit price CIF port of entry (specify port) or CIP named place	5
			Total CIF or CIP price per item (col. 4 x 5)	6
		1	Unit Price Delivered Duty Unpaid (DDU)	7
			Unit price Delivered Duty Paid (DDP)	8
			Total Price delivered DDP (col 4 x 8)	9

x 1500 mm H x 50-60 mm THK. Half Glass Full Laminated Partition Customized Plan / Document Cabinet High Back Chair	- Center Drawer - L-Shaped Table Top with semi- circle end at one side - Keyboard Tray Mid-back visitor's chair 2 - 1750 mm W	A.2) 3 Sets –Typical DSD Section Head Module 1 - Mobile Pedestal	- 750 mm W x 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition - Customized Plan / Document Cabinet	Half Glass Full Laminated Partition - 1600 mm W x 1050 mm H x 50-60 mm THK. Half Glass Full Laminated Partition
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B.2) 6 Sets – Telephone Outlets including all accessories needed B.3) 47 Sets – Data/ internet Outlets including all accessories needed	A.3) 1 Set –Typical DSD Section Head Module 2 - Mobile Pedestal - Center Drawer - L-Shaped Table Top with semi- circle end at one side Feyboard Tray Mid-back visitor's chair - 2 - 1350 mm W x 1500 mm H x 50-60 mm THK. Half Glass Full Laminated Partition - Customized Plan / Document Cabinet - High Back Chair B.1) 47 Sets –Power Outlets including all accessories needed	

A.1) 44 Sets – Typical CMD Office Workstation Module - Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey Mid Back Chair - 1750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 1800 mm THK. Half Glass Full Laminated Partition - 1600 mm W x 1050 mm W x 50-60 mm THK. Half Glass Full Laminated Partition - 1600 mm W x 1050 mm W x 1050 mm THK 1600 mm THK 1050 mm THK.	Item	1
	Description	2
	Country of origin	သ
	Quantity	4
	Unit price EXW per item	5
	Transportation and all other costs incidental to delivery, per item	6
	Sales and other taxes payable if Contract is awarded, per item	7
	Cost of Incidental Services, if applicable, per item	∞
	Total Price, per unit (col 5+6+7+8)	9
	Total Price delivered Final Destination (col 9) x (col 4)	10

T T T T	A.3) 2 Sets - Typical CMD Office Data Encoder Workstation Module	, , , , , , , , , , , , , , , , , , ,				Section Head Module 1 - Mobile Pede	Half Glass Full Laminated Partition Customized Plan / Document Cabinet A 2) 3 Sets -Typical CMD
Mobile Pedestal Center Drawer L-Shaped Table Top with semi- circle end at one side Keyboard Tray Mid-back Chair	- Typical (a Encoder n Module	Customized Plan / Document Cabinet High Back Chair	50-60 mm THK. Half Glass Full Laminated Partition	Mid-back Visitor's chair 2 - 1750 mm W x 1500 mm H x	Center Drawer L-Shaped Table Top with semi- circle end at one side	ad Module 1 Mobile Pedestal	Half Glass Full Laminated Partition Customized Plan / Document Cabinet
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Laminated Partition A.6) 12 Sets -Modular Laminated Partition	Half Glass Full Laminated Partition - Customized Plan / Document Cabinet A.4) 17 Sets –Modular Laminated Partition	750 mm W x 900 mm x 50- 60 mm THK. Full Laminated Partition 1600mm x 1050mm x 50- 60 mm thk.	Partition with 1850mm x 300mm x 650mm x 300mm x 950mm x	1050 mm x 50- 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition 1650 mm W x 900 mm H x 50-60 mm THK. Half Glass Full Laminated

B.3) 49 Sets -Data/ internet Outlets including all accessories needed	B.2) 5 Sets –Telephone Outlets including all accessories needed	B.1) 49 Sets –Power Outlets including all accessories needed	A.7) 6 Sets – Modular Laminated Partition
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A.1) 70 Sets – Typical PPD Office Workstation Module - Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey Mid Back Chair - 1750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 1800 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 1600 mm W x 1050 mm W x 1050 mm W x 1050 mm X 50-60 mm THK. Half Glass Full Laminated Partition - 1600 mm W x 1050 mm W x 1050 mm W x 1050 mm THK. Half Glass Full Laminated Partition THK. Half Glass Full Laminated Partition - 750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 1500 mm THK. Half Glass Full Laminated Partition - Half Glass Full Laminated Partition - Half Glass Full Laminated Partition	Item	1
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	Country of origin	3
	Quantity	4
	Unit price EXW per item	5
	Transportation and all other costs incidental to delivery, per item	6
	Sales and other taxes payable if Contract is awarded, per item	7
	Cost of Incidental Services, if applicable, per item	∞
	Total Price, per unit (col 5+6+7+8)	9
	Total Price delivered Final Destination (col 9) x (col 4)	10

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- Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Tray Mid-back Chair - 1750 mm W x 1050 mm THK. Half Glass Full Laminated Partition	circle end at one side Keyboard Tray Mid-back visitor's chair 2 1750 mm W x 1500 mm H x 50-60 mm THK. Half Glass Full Laminated Partition Customized Plan / Document Cabinet High Back Chair A.3) 4 Sets –Typical PPD Office Data Encoder Workstation Module	- Customized Plan / Document Cabinet A.2) 6 Sets –Typical PPD Section Head Module 11 - Mobile Pedestal - Center Drawer - L-Shaped Table Top with semi-

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A.5) 13 Sets –Modular Laminated Partition A.6) 11 Sets –Modular Laminated Partition	900 mm H3 50-60 mm THK. Half Glass Full Laminated Partition wit 1850mm x 300mm x 650mm x 300mm x 50mm thk. beige count top 750 mm W 900 mm x 5 60 mm THI Full Laminated Partition 1600mm x 1050mm x	
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odular ion odular ion	1000 mm W x 9000 mm H x 50-60 mm THK. Half Glass Full Laminated Partition with 1850mm x 300mm x 650mm x 50mm thk. beige counter top 750 mm W x 900 mm x 50- 60 mm THK. Full Laminated Partition 1600mm x 1050mm x 1050mm x 1050mm thk. The transfer to the tra	1800 mm W x 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition

Price Schedule for Goods Offered from Within the Philippines [shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder
Project ID No
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A.1) 41 DSD Of Module		
A.1) 41 Sets – Typical DSD Office Workstation Module - Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey Mid Back Chair - 1750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 1800 mm X50- 60 mm THK. Half Glass Full Laminated Partition - 1800 mm X50- 60 mm THK. Half Glass Full Laminated Partition - 1000 mm X50- 60 mm THK. Half Glass Full Laminated Partition - 1000 mm W x 1050 mm X50-	Item	1
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	Country of origin	3
	Quantity	4
	Unit price EXW per item	5
	Transportation and all other costs incidental to delivery, per item	6
	Sales and other taxes payable if Contract is awarded, per item	7
	Cost of Incidental Services, if applicable, per item	~
	Total Price, per unit (col 5+6+7+8)	9
	Total Price delivered Final Destination (col 9) x (col 4)	10

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Cabinet High Back Chair	Laminated Partition Customized Plan / Document	2 - 1750 mm W x 1500 mm H x 50-60 mm THK. Half Glass Full	side Keyboard Tray Mid-back	Center Drawer L-Shaped Table Top with semi- circle end at one	Section Head Module 1 - Mobile Pedestal	Customized Plan / Document Cabinet	Glass Full Laminated Partition 750 mm W x 1050 mm X 50- 60 mm THK. Half Glass Full Laminated Partition	THK. Half
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B.3) 47 Sets –Data/ internet Outlets including all accessories needed	B.2) 6 Sets – Telephone Outlets including all accessories needed	B.1) 47 Sets -Power Outlets including all accessories needed	- High Back Chair	Plan / Document	Partition - Customized	Glass Full	THK. Half	- 2 - 1350 mm W	- Mid-back	side	Top with semi-	- L-Shaped Table	- Mobile Pedestal	Section Head Module 2	A.3) 1 Set -Typical DSD
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A.1) 44 Sets — Typical CMD Office Workstation Module - Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey - Mid Back Chair - 1750 mm W x 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition - 1800 mm W x 1050 mm X 50- 60 mm THK. Half Glass Full Laminated Partition - 1600 mm W x 1050 mm W x 1050 mm H x 50-60 mm THK. Half Glass Full Laminated Partition - 750 mm W x 1050 mm X 50- 60 mm THK. Half Glass Full Laminated Partition - 750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 750 mm THK. Half Glass Full Laminated Partition - THG Glass Full Laminated Partition - THG Glass Full Laminated Partition	Item	1
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	Country of origin	3
	Quantity	4
	Unit price EXW per item	5
	Transportation and all other costs incidental to delivery, per item	6
	Sales and other taxes payable if Contract is awarded, per item	7
	Cost of Incidental Services, if applicable, per item	8
	Total Price, per unit (col 5+6+7+8)	9
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N S S S S S S S S S S S S S S S S	Cabinet - High Back Chair A.3) 2 Sets - Typical CMD Office Data Encoder Workstation Module			Document Cabinet A.2) 3 Sets –Typical CMD Section Head Module 1 Mobile Pedestal
Mobile Pedestal Center Drawer L-Shaped Table Top with semi-circle end at one side Keyboard Tray Mid-back Chair 1750 mm W x 1050 mm X 50-60 mm THK.	Cabinet High Back Chair - Typical (a Encoder m Module	x 1500 mm H x S0-60 mm THK. Half Glass Full Laminated Partition Customized Plan / Document	Center Drawer L-Shaped Table Top with semi- circle end at one side Keyboard Tray Mid-back visitor's chair 2-1750 mm IT	Customized Plan / Document Cabinet -Typical CMD ad Module 1 Mobile Pedestal
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A.7) 6 Sets – Modular Laminated Partition	A.6) 12 Sets –Modular Laminated Partition	A.5) 3 Sets –Modular Laminated Partition	A.4) 17 Sets –Modular Laminated Partition	Document Cabinet	- Customized Plan /	Partition	Half Glass Full	- Partition	Full Laminated	900 mm x 50-	- 750 mm W x	beige counter	50mm thk.	950mm х	650mm x	300mm x	1850mm x	Partition with	Glass Full	THK. Half	50-60 mm	900 mm H x	Partition	Laminated
	Photosophic and American								-															

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B.3) 49 Sets -Data/ internet Outlets including all accessories needed	B.2) 5 Sets –Telephone Outlets including all accessories needed	B.1) 49 Sets –Power Outlets including all accessories needed
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A.1) 70 Sets – Typical PPD Office Workstation Module - Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Trey - Mid Back Chair - 1750 mm W x 1050 mm X 50- 60 mm THK. Half Glass Full Laminated Partition - 1800 mm W x 1050 mm W x 1050 mm W x 1050 mm HK. Half Glass Full Laminated Partition - 1600 mm THK. Half Glass Full Laminated Partition - 1600 mm THK. 1050 mm THK. Half Glass Full Laminated Partition - 750 mm W x 1050 mm THK. Half Glass Full Laminated Partition - 750 mm THK. Half Glass Full Laminated Partition - Half Glass Full Laminated Partition - TAD mm THK. Half Glass Full Laminated Partition - Table The Market So- 60 mm THK. Half Glass Full Laminated Partition - Table The Market So- 60 mm THK. Half Glass Full Laminated Partition	Item	1
	Description	2
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	Quantity	4
	Unit price EXW per item	5
	Transportation and all other costs incidental to delivery, per item	6
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- Mobile Pedestal - Center Drawer - L-Shaped Table Top - Keyboard Tray Mid-back Chair - 1750 mm W x 1050 mm x 50- 60 mm THK. Half Glass Full Laminated Partition	Cabinet - High Back - Chair A.3) 4 Sets –Typical PPD Office Data Encoder Workstation Module	50-60 mm THK. Half Glass Full Laminated Partition Customized Plan / Document	Center Drawer L-Shaped Table Top with semi- circle end at one side Keyboard Tray Mid-back visitor's chair 2-1750 mm W x 1500 mm H x	Sets He

A.5) 1.5 Sets -Modular Laminated Partition A.6) 11 Sets -Modular Laminated Partition	Cabinet A.4) 19 Sets - Modular Laminated Partition	60 mm thk. Half Glass Full Laminated Partition Customized Plan / Document	60 mm THK. Full Laminated Partition 1600mm x 1050mm x 50-	950mm x 50mm thk beige counter top 750 mm W x 900 mm x 50-	Glass Full Laminated Partition with 1850mm x 300mm x 300mm x	1050 mm X 50- 1050 mm X 50- 60 mm THK. Half Glass Full Laminated Partition - 1650 mm W x 900 mm H x 50-60 mm THK Half
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A.7) 4 Sets –PPD – Customized Working Table B.1) 84 Sets –Power	
B.1) 84 Sets –Power Outlets including all accessories needed	
B.2) 10 Sets –Telephone Outlets including all accessories needed	
B.3) 80 Sets -Data/ internet Outlets including all accessories needed	
Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and hehalf of:	