



Republic of the Philippines  
**National Irrigation Administration**  
Central Office

**Minutes of Meeting**  
**Pre-Bidding Conference**  
**BS-018-2020: for Supply, Delivery, Installation, Testing and Commissioning of 600KW Rated Capacity Standby Generator Set Including Ancillary Equipment**  
**December 18, 2020, 10:00 AM**  
**Classroom A, 3<sup>rd</sup> Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City**

Present:

**BAC-B**

Ailyne C. Agtuca-Selda	- Chairperson (via Google Meet)
Marty P. Cachapero	- Vice-Chairperson
Delsy J. Revellame	- Member
Rogelia C. Dela Torre	- Member
Lydia S. Esguerra	- Member

**Technical Working Group**

Wilhelm S. Tiangco	- Chairperson
Roger M. Malabanan	- Member
Arnold S. Salazar	- Member
Marcial Gealone, Jr.	- Member
Nastassja Nicole J. Flores	- Member
Romeo C. Balutan	- Member
Charlie Y. Rivera	- GSD Representative

**Observers**

Edsel June Brillantes	- IAS Representative
Aida Villania	- COA Representative (via Google Meet)
Aldrin P. Otto	- NIAEASP Representative

**Bidders' Representatives**

Arwin Alcantara	- LJ Industrial Fabrication, Inc.
Janric Gray	- Alternative Power Solutions, Inc. (APSI)
Edgar Lagrada	- Automation and Power Distribution Services (APDS)
Elden Kyle Billiones	- Automation and Power Distribution Services (APDS)
Derwin Reontare	- Kempal Construction and Supply Corporation
Noland Sarmiento	- Kempal Construction and Supply Corporation
Nelson Darane	- Kempal Construction and Supply Corporation
Jinky Tadeo	- Indentrade Systems Corporation (via Google Meet)
John Rubiado	- Superserve Corporation (via Google Meet)



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Matters discussed:

- I. The BAC-B Vice-Chairperson formally presided the Pre-Bidding Conference for BS-018-2020. He acknowledged the presence of the BAC-B members, TWG, Secretariat, observer and prospective bidders' representatives.
- II. The BAC-B established that no bidder bought the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the official and prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.
- III. The Secretariat presented the details of the project.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. Janric Gray from APSI:  1. For the PCAB License, do you really require a Classification of Electro Mechanical?  2. Do you require Certificatie of Site Inspection?  3. Can we ask for for soft copies of the Technical Specifications and bid forms?	  1. We will take note of this query and include it in the supplemental notice if there will be any changes.  2. No, we do not require Certificatie of Site Inspection.  3. Yes. You may coordinate with the BAC-B Secretariat.

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. Elden Billiones from APDS:  1. Is the submission of ISO Certification necessary?  2. Can we submit ISO Certification 9001 instead of ISO Certification 14001?	  1. Definitely, you have to submit an ISO Certification as indicated in the additional requirements.  2. No. ISO Certification 14001:2015 for environmental management is what the project needed. It is also a requirement for the application for permits.



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BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. Derwin Reontare from Kempal Construction and Supply Corporation:  1. Can we have a site inspection for this project?  2. Do you have a design criteria for the Generator House?  3. Does your PCAB License requirement very specific? Our PCAB License indicates "Medium A" and "Category B".	1. Yes. Please coordinate with the General Services Division.  2. The winning bidder shall provide the design criteria subject to our approval.  3. Our requirement for the PCAB License is the minimum and since your license indicates that it is higher than we are requiring, it will be accepted.

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. John Rubiado from SuperServe Corporation:  1. Our business permit will be expired before the Bid Opening	1. You can submit Official Receipt of your application of renewal for the business permit.

\*\*\* Representatives from LJ Industrial Fabrication, Inc. and Indentrade Systems Corporation did not raise any question.

- V. The BAC-B Vice-Chairperson reminded the bidders the following:
- a. For the Statement of All Ongoing Contracts and Statement of Single Largest and Completed Contract (SLCC), fill-out the prescribed form completely and do not leave anything blank. Statement of All Ongoing Contracts does not need any attachment, however, for the SLCC please attach the required documents;
  - b. The bidder should fill out the Bid Securing Declaration and Omnibus Sworn Statement, including the Jurat portion indicating the Government Issued ID;
  - c. For the Bid Form (Tables for Goods offered Abroad or within the Philippines), the bidder shall fill this out completely and shall not leave any field blank;
  - d. Bidders may ask for the softcopy of the Statement of All Ongoing Contracts and Statement of SLCC;
  - e. Do not forget to indicate the Total Cost for both Statement of All Ongoing Contracts and Statement of SLCC;

VI. The BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until December 28, 2020 thru letter or email. Supplemental Notice, if any shall be issued on December 29, 2020.





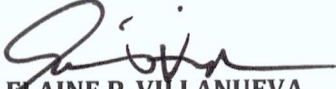
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- VII. The TWG reminded those who wish to inspect the site may coordinate with the General Services Division.
- VIII. Lastly, the BAC-B opened the floor for the queries and comments of the observers. The observer did not raise any question or comment.

There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 11:00 AM.

Prepared by:

  
**CHRISTIAN M. COLINDRES**  
Member, BAC-B Secretariat

  
**ELAINE P. VILLANUEVA**  
Head, BAC-B Secretariat

Noted by:

**ATTY. MARTY P. CACHAPERO**  
BAC-B Vice-Chairperson

  
**ATTY. AILYNE C. AGTUCA-SELDA**  
BAC-B Chairperson