



Republic of the Philippines
National Irrigation Administration
Central Office

**INVITATION TO BID FOR
PROCUREMENT OF MEALS AND SNACKS AND CHRISTMAS
BASKETS FOR NATIONAL IRRIGATION ADMINISTRATION –
CENTRAL OFFICE CHRISTMAS CELEBRATION
ITB NO. BS-013-2022**

1. The *National Irrigation Administration (NIA)*, through the *Corporate Operating Budget (COB)* for CY 2022 intends to apply the sum of **Three Million Two Hundred Thirty Seven Thousand Pesos (Php 3,237,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Procurement Of Meals And Snacks and Christmas Baskets For National Irrigation Administration – Central Office Christmas Celebration.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT	PARTICULAR	APPROVED BUDGET FOR THE CONTRACT (ABC)
1	MEALS AND SNACKS FOR CHRISTMAS CELEBRATION	Php 1,237,000.00
2	CHRISTMAS BASKETS	Php 2,000,000.00

2. The *NIA* now invites bids for the above Procurement Project. Bidders should have completed a contract similar to the Project. For this purpose, similar contracts shall refer to:

Lot 1 – Provision of Catering Service and/or Delivery of Packed Meals and Snacks

Lot 2 - Supply and Delivery Of Grocery Items

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **NIA BAC-B Secretariat, c/o Procurement Section, Procurement and Property Division** and inspect the Bidding Documents at the address given below during **(8:00 AM – 5:00 PM)**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 27, 2022 until November 21, 2022** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The NIA will hold a Pre-Bid Conference on **November 7, 2022, 2:00PM** at Classroom A, IEC Bldg., NIA Complex, EDSA, Diliman, Quezon City which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **November 21, 2022, 1:00PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 21, 2022, 2:00PM** at Classroom A, Third Floor, DCIEC Building, NIA Complex, EDSA, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives.
10. The *NIA* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

The Head Secretariat

Bids and Awards Committee-B,
Procurement and Property Division
National Irrigation Administration
2nd Floor, ICC Building, NIA Complex,
EDSA, Diliman, Quezon City
Tel. Nos., 8-921-3906, 8-929-6071 loc. 115

October 25, 2022



ATTY. ERYL ROYCE R. NAGTALON
BAC-B Chairperson