



**Republic of the Philippines**  
**DEPARTMENT OF AGRICULTURE**  
**NATIONAL IRRIGATION ADMINISTRATION**  
**CENTRAL OFFICE**

December 5, 2023

**Mr. ANDREW FORD T. PALATAN**

Account Specialist

**Nissan Commonwealth, Inc.**

41 Commonwealth Ave. Brgy. Holy Spirit, Quezon City

**Subject: NOTICE TO PROCEED**

Dear Mr. **PALATAN**:

Relevant to your Contract with the National Irrigation Administration, the **Supply and Delivery of Lot 1-Two (2) Units Brand New Passenger Van for NIA-Magat River Integrated Irrigation System**, in the amount of **FOUR MILLION THREE HUNDRED THOUSAND PESOS (Php4,300,000.00)** under **Contract No. NIACO-S-16**, entered into on December 5, 2023, we are issuing this Notice to Proceed.

In line with this and pursuant to the provisions of the Contract, you are hereby instructed to commence the execution of your undertakings indicated therein.

Attached is a copy of the contract for your reference and guidance.

Very truly yours,

**Engr. EDUARDO EDDIE G. GUILLEN**

Acting Administrator

Date: \_\_\_\_\_

RECEIVED:

**Nissan Commonwealth, Inc.**

By:

**ANDREW FORD T. PALATAN**

Name and Signature of Authorized Representative

Date: 12/17/23