



Republic of the Philippines
National Irrigation Administration
Central Office

SUPPLEMENTAL BID BULLETIN NO. 2

to the

BID DOCUMENTS

for the

Supply and Delivery of Three Hundred Forty Five (345) units Brand New Motorcycle
ITB No. NIACO-S-14R

- A. Please be advised of the following revisions in the Bidding Documents for the above-captioned project:
1. Delete the pages 47 and 49 under Section VIII-A. Bidding Forms of the Bidding Documents, and substitute the herein Attachment Sheet Nos. "1" and "2".
- B. The Minutes of Pre-bidding Conference is attached as Annex "A" for reference.
- C. Receipt of this Notice must be acknowledged by the Bidders at the Office of the BAC-A Secretariat, 6th Floor, NIA Building "A", EDSA, Diliman, Quezon City.
- D. This Notice shall form part of the Bidding Documents.


ENGR. ROBERT C. SUGUITAN
BAC-A Chairperson

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ issued at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

[Jurat]

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ issued at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____



Republic of the Philippines
National Irrigation Administration
Central Office

Annex "A"

BIDS AND AWARDS COMMITTEE-A (BAC-A)

MINUTES OF THE MEETING

PRE-BIDDING CONFERENCE

September 29, 2023; 2:00 PM
BAC-A Conference Rm. 6th Floor, Bldg. A
NIA Bldg. A, NIA Complex

PART 1

**SUPPLY AND DELIVERY OF THREE HUNDRED FORTY-FIVE (345) UNITS BRAND
NEW MOTORCYCLE**

Invitation to Bid No. NIACO-S-14R

Approved Budget for the Contract:
PhP34,327,500.00

I. ATTENDANCE

ROBERT C. SUGUITAN	-	Chairperson BAC-A
ALBINE DAVE V. JUBILADO	-	Vice-Chairperson BAC-A
EUSEBIO S. VILLAMANTO	-	Member, BAC-A
JASON B. PASUMALA	-	Member, TWG

Prospective Bidders:

TEKZONE	RENANTE CARMONA
MCX	GRACE SAN PEDRO
MILTEC	DONA CHANG
ROPALI	IVAN VON
MSS CYCLE TRADING (MOTORSTAR)	GEORGE VELAYO

II. CONFIRMATION OF QUORUM

The BAC Secretariat acknowledged the presence of the following BAC-A members: (1) Robert C. Suguitan (2) Mr. Albine Dave V. Jubilado; (3) Engr.

Eusebio S. Villamanto. With three of the members present, the BAC Secretariat confirmed the presence of a quorum.

III. CALL TO ORDER

Having a quorum, the BAC-A pre-procurement conference for the above-mentioned proposed contract was called to order at 2:15 P.M. by the BAC-A Chairperson, Robert C. Suguitan.

IV. BUSINESS MATTERS

The Chairperson welcomed and acknowledged the presence of the BAC-A members, the members of the Technical Working Group, and the BAC Secretariat and informed the body that the meeting was regarding the *Pre-Bidding Conference for the Supply and Delivery of Three Hundred Forty-Five (345) units Brand New Motorcycles, Invitation to Bid No. NIACO-S-14R*. He then instructed the Secretariat to discuss the agenda of the meeting.

- Zosimo R. Baira of the BAC- Secretariat presented and discuss the following:

Invitation to Bid No.	NIACO-S-14R
Contract Name	Supply and Delivery of Three Hundred Forty-Five (345) units Brand New Motorcycle
Approved Budget for the Contract (ABC)	PhP34,327,500.00
Delivery Location	NIA Central Office EDSA, Diliman, Quezon City
Contract Duration	75 Calendar Days

For Envelope 1-

Eligibility Requirements:

Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

Statement of All its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.3.

The Bidder must have completed, within five (5) years prior to the deadline of submission and receipt of bids, a single contract that is similar to this Project, equivalent to fifty percent (50%) of the ABC or at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of ABC having the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC.

Contracts similar to the Project refer to: **Supply and Delivery of any Brand-New Motorcycle**

The two statements required shall indicate for each contract the following:

- (1) name of the contract;
- (2) date of the contract;
- (3) contract duration;
- (4) owner's name;
- (5) kinds of Goods;
- (6) For Statement of Ongoing Contracts – amount of contract and value of outstanding contracts;
- (7) For Statement of SLCC – amount of completed contract/s, adjusted to current prices using the Philippine Statistics Authority (PSA's) consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- (8) Date of delivery; and
- (9) For Statement of SLCC – end user's acceptance, or official receipt(s), or sales invoice issued for the contract, which shall be attached to the Statement of SLCC.

Original copy of Bid Security - The bid security shall be limited to original copy of Notarized Bid Securing Declaration or one (1) other form in accordance with the following amount:

Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)
Cash or cashier's/manager's check Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; or	Two percent (2%) = PhP 686,550.00
Surety bond callable upon demand issued by a surety or insurance	Five percent (5%) =

company duly certified by the Insurance Commission as authorized to issue such security.	Php 1,716,375.00 ✓
--	--------------------

Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable. Duly accomplished Comparative Specifications Table Form, including original brochures, or downloadable brochures from the manufacturer's official website, and/or catalogs.

Original duly signed and notarized Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in Section VIII-A. Bidding Forms - Omnibus Sworn Statement, and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

Net Financial Contracting Capacity (NFCC) computation or a committed Line of Credit from a universal or commercial bank in lieu of its NFCC computation.

Class "B" Documents

If applicable, original duly signed and notarized Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.

Other Documentary Requirements:

Duly signed and notarized Sworn Statement as to the existence and location of After-Sales Service Facility in Region II

Exclusive distributorship certificate; or
Certification of Authority as a Reseller of Products Offered (if the Bidder is not the exclusive distributor) issued by the manufacturer;

Envelope 2

Financial Component:

Original duly signed and accomplished Financial Bid Form in accordance with NIA Prescribed Form; and

Original duly signed and accomplished Price Schedule in accordance with NIA Prescribed Form.

Other documentary requirements under RA No. 9184 (as applicable)

For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

He likewise reminded the prospective bidders of the following:

That for the submission of bids, Original, copies 1 and 2 of the first and second component of the bid must reflect the following:

Table of contents;

Sequential order of documents in line with Section VIII "Checklist of Technical and Financial Documents";

Proper tabbing and binding of documents; and

Copies 1 and 2 must be certified true copy of the original document.

Use and fill out completely the NIA Prescribed Forms. Electronic copy of the forms are readily available at the Office of the BAC-A Secretariat upon purchase of the Bidding Documents.

For sworn statements, please fill out all the required information (e.g., government identification card used and its number) in the Jurat portion.

Also, that:

Written requests and/or clarifications may be submitted until October 3, 2023, at the Office of the BAC-A Secretariat, 6th Floor, NIA Bldg. A, Diliman, Quezon City, or through e-mail (bac-a@nia.gov.ph).

Supplemental Bid Bulletin/s shall be posted on or before October 9, 2023, if there is any.

BAC-A communications shall be through the e-mail address registered upon purchase of Bidding Documents. Nonetheless, the original copy of the letter shall be delivered to your office through mailing service.

Section 55.1 of the Revised IRR of RA 9184 states that "Decisions of the BAC at any stage of the procurement process may be questioned by filing a request for reconsideration within the three (3) calendar days upon receipt of written notice or upon verbal notification," in this case, the e-mail receipt date shall be the reckoning date.

The notices/communications sent via e-mail shall be considered received on the day or the day after it was sent unless there is a sending failure report from the email provider.

PART 2
SUPPLY AND DELIVERY OF TEN (10) UNITS
BRAND NEW MOTORCYCLE

Invitation to Bid No. R2- CRPIP-S-1R

Approved Budget for the Contract:

PhP 963,540.00

Invitation to Bid No.	R2 CRPIP-S-1R Supply and Delivery of Ten (10) units Brand New Motorcycle
Approved Budget for the Contract (ABC)	PhP 963,540.00
Delivery Location	NIA Region II Chico River Pump Irrigation System Palca, Tuao, Cagayan
Contract Duration	15 Calendar Days

Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)
Cash or cashier's/manager's check Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; or	Two percent (2%) = PhP 19,270.80
Surety bond callable upon demand issued by a surety or insurance	Five percent (5%) =

company duly certified by the Insurance Commission as authorized to issue such security.	PhP 48,177.00
--	---------------

Other Documentary Requirements:

Duly signed and notarized Sworn Statement as to the existence and location of After-Sales Service Facilities in Region II;

IV. COMMENTS/INSTRUCTIONS FROM THE MEMBERS OF THE BAC

Vice-Chairperson Albine Dave V. Jubilado that the Jurat portion of the Omnibus Sworn Statement should read as:

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, **with no. _____ issued at _____.**

Instead of:

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, **with no. _____ at _____.**

The Chairperson also reminded the prospective bidders to make sure that all the "instrumentations" which are integral in the vehicle in the Comparative Specifications Table are complete.

V. BIDDERS INQUIRIES

MSS CYCLE TRADING (MOTORSTAR)

Q1: Mr. George Velayo inquired as to the possibility of requiring a range in the fuel Tank Capacity instead of the 11 LITERS minimum as indicated in the Comparative Specifications Table, given that in the previous bidding the same was not required.

A1: The committee and the TWG took note of the concern of the prospective bidder and informed him that the same will be considered in the TWG meeting to be held for that purpose and changes if any will be posted via Supplemental Bid Bulletin.

Q2: Clarified whether the place of delivery of the 345 units will be at the Central Office and the 10 units of motorcycles will be delivered at the Region 2, Regional Office.

A2: The committee answered in the affirmative.

VI. ADJOURNMENT

Having no other matters for discussion the meeting ended at 3:30 P.M.

Prepared by:


GERARD E. GUZMAN
Member, BAC-A Secretariat

Noted:


ROBERT C. SUGUITAN
Chairperson, BAC-A